

NGA Guidance Re Public Release of Personal Papers

This guidance pertains to the publication of personal papers, memoirs, etc. related to work conducted while an individual was employed by NGA (or its predecessor agencies).

In order to ensure the NGA related work does not contain any sensitive information in accordance with the former employee's non-disclosure agreement [NDA], which is a life-long obligation to protect classified information, it should be submitted to the responsible NGA office via the prepubreview@nga.mil mailbox for review before publication or additional release.

Upon receipt, NGA security will review the materials to ensure there is no classified information contained therein and will advise the former employee of its findings as appropriate. The review is only for classification purposes and NGA will not otherwise comment on the substance of the works, which are the personal opinions of the author's. As a courtesy, this office will also provide a copy to the NGA Historian for attention.

**Questions should be referred to the NGA Office of Corporate Communications,
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